

## SECTION 7: ELECTION PROCEDURES

- (a) Election for the Executive Board, Executive Council, Trustees and C.O.S.F. Pension representative shall take place no later than the 31<sup>st</sup> day of May, for a three (3) year term;
- (b) The President, as directed by the Executive Council, shall set the date and inform the membership no less than forty (40) days prior to the election;
- (c) The President, as directed by Executive Council, shall appoint an election committee. The Chief Electoral Officer will be a CUPE National Representative;
- (d) Nomination for the Executive Board, Executive Council, Trustees and Pension Representative must be signed by two (2) members in good standing and authorized by the member nominated by signature;
- (e)
  - (i) The above nominations will be submitted to the Chief Electoral Officer no later than thirty-five (35) days prior to the Election Day;
  - (ii) Nominees allowing their names to go forward for office shall sign an acceptance form containing the following declaration:

“I solemnly promise and declare that I will support and obey the Constitution, objectives, principles and policies of CUPE and Local 503”;
  - (iii) Upon successful election to office all elected officers shall at the first meeting called after the election come forward and clearly and audibly take the following Oath of Office:

“I, (name)\_\_\_\_\_do most sincerely promise that I will truly and faithfully to the best of my ability, perform the duties of my office for the ensuing term, as prescribed in the Constitution and by- laws of the Canadian Union of Public Employees and Local 503, and as an officer of this union will at all times, endeavour, both by counsel and example, to promote the harmony and preserve the dignity of its sessions. I promise that at the close of my official term, I will promptly deliver all monies, books, papers or other property of this Union in my possession to my duly elected successor in office. I further promise that I will, in my daily responsibilities adhere to the following code of ethics:

I will not institute, urge or advocate that a member of Local 503 institute action in a court of law against Local 503, its officers or members, in respect of any matter concerning Local 503 affairs without first exhausting all remedies through the forms of appeal provided in these By-laws.

I will not advocate or attempt to bring about the decertification of Local 503.

I will not publish or circulate either verbally or otherwise among the membership false reports or misrepresentations concerning any member or staff of Local 503 in respect any matter connected with the affairs of Local 503.

As a delegate of Local 503 to any affiliated body, I will not support any resolutions that are contradictory to policies approved and recorded by Local 503.

I will not knowingly harm any member of Local 503 by violating the Human Rights Code of Canada or the Province of Ontario.

In taking this oath, I affix my signature on this official document as a formal declaration of my commitment to Local 503 and its membership.”

- (f) Members seeking election may only stand for one (1) office;
- (g) Members standing for the office of President must have served a full term of office on the Executive Council within the past two (2) terms;
- (h) All members seeking all other offices must have been a member in good standing having successfully passed the required probationary period;
- (i) All election committee members must be chosen on the basis that they are not seeking election and are not involved in any manner with the promotion of members seeking election and shall sign a document attesting to that fact;
- (j) This committee, working in conjunction with our Chartered Accountants, will ensure that all members in good standing will receive the appropriate ballots and required information with a stamped, return envelope that will contain the ballots in an unmarked, sealed envelope to be mailed to our Chartered Accountants. The Chartered Accountants will count the ballots in the presence of the election committee and elected scrutineers of the candidates;

The member who lay claim to not receiving the mailed ballot will, upon presentation of proper identification and a signed statement of facts, be given a ballot providing that their name has not been struck from the qualified election list;

The results of the count will be forwarded to the President who will inform the members prior to the June General Membership meeting;

- (k) Should a vacancy occur among the Executive, the Board of Trustees or the Pension Representative, that position shall be filled by appointment within sixty (60) days of vacancy by the Executive Council for the balance of the term.

NOTE: The 2018 printed bylaws booklet is the official version of these bylaws.